



The City of Prague,

in accordance with Czech law, in particular:

- the Act on Public Procurement: No. 134/2016 Coll. - hereinafter referred to as the "Act", as amended;
- the Competition Code of the Czech Chamber of Architects of 24 April 1993, as amended;
- Building Act: no. 183/2006 Coll., on town and country planning and building code, as amended;
- the Act on the Practice of the Profession: no. 360/1992 Coll., on the Professional Practice of Certified Architects and on the Professional Practice of Certified Engineers and Technicians Active in Construction, as amended; hereinafter referred to as the "Act on the Practice of the Profession";
- Copyright Act: no. 121/2000 Coll., on Copyright, on Rights Related to Copyright and on Amendment to Certain Acts, as amended;
- the relevant provisions of the Civil Code: Section 1772 to Section 1779 of Act No. 89/2012 Coll., as amended,

announce the design contest:

Building for The Prague Emergency Medical Service

NEW MULTIFUNCTIONAL
HEADQUARTERS OF THE PRAGUE
EMERGENCY MEDICAL SERVICE, NA
PROSEKU BUILDING NO. 8211 /
ADMINISTRATIVE AND TECHNICAL
BUILDING OF "ZZS"

which is open, two-phase, architectural-urbanistic with
subsequent commission

and issues these

COMPETITION CONDITIONS

*Number of public procurement Building no. 8211
Administrative and technical building ZZS is:
INV/OR/0011/21.*

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1) CONTRACTING AUTHORITY

1.1 Contracting authority

The City of Prague
Investment Department of the City of Prague
Mariánské náměstí 2/2, 110 01 Praha
Company reg. no.: 00064581
Represented by: Ing. Petr Kalina, MBA, director of the
Investment Department of the City of Prague

1.2 Organizer

CCEA MOBA: MOBA studio s.r.o.
U Půjčovny 953/4, 110 00 Praha
IČO 61459712
Represented by: Igor Kovačević, CEO

2) JURY

2.1 Jury

2.1.1 Dependent jury members:

Milena Johnová, councilor of the City of Prague
Petr Kubíček, representative of the City of Prague
Eva Horáková, representative of the City of Prague
Tomáš Portlík, Mayor of Prague 9 District
Pavel Zelenka, representative of the City of Prague –
alternate
Jan Jarolím, Vice-Mayor of Prague 9 District – alternate
*If a person who has been nominated as a regular member of
the dependent part of the jury ceases to hold the public office
for which he or she was nominated to the jury, he or she may
be replaced by a person who will newly hold that public
office. This decision is at the discretion of the contracting
authority.*

2.1.2 Independent jury members:

Jeannette Kuo, architect, karamukkuo.com
Petr Burian, architect, dam.cz
Martin Sobota, architect, cityfoerster.net
Lenka Míková, architect, lenkamikova.com
Martin Sládek, architect, consequence.cz
Jakub Koňata, architect, atelierkava.cz – alternate

2.2 Auxiliary bodies of the jury

2.2.1 Competition secretary

Igor Kovačević, ask@cceamoba.cz

2.2.2 Reviewer of competition design proposals

Karin Grohmannová

2.3 Invited jury experts

Ján Doubrava, operation ZZS
Petr Hána, operation ZZS
Jakub Plíhal, operation ZZS
Ivan Němec, statics
Iva Bláhová, sustainability and blue-green infrastructure
Tomáš Matuška, energy efficiency
Libor Šíma, transportation
Petr Kalina, Investment Department of the City of Prague
Alexandra Kdýrová, Investment Department of the City of
Prague
Marek Pěkný, Investment Department of the City of Prague

During the competition, the jury may ask the contracting
authority to invite other experts.

3) COMPETITION SPECIFICATIONS

3.1 Type of competition

3.1.1 According to the subject of the competition

The competition is announced as **architural-urbanistic**.

3.1.2 According to the circle of participants

The competition is announced as a **open**.

3.1.3 According to the number of stages announced

The competition is announced as a **two-phase competition**.

3.1.4 According to the purpose of the design solution

The competition will be **followed by a commission**.

3.2 Language of the competition

The competition is announced and will be held in Czech and
English. Therefore, all parts of the request to participate and
the competition design proposal must be prepared in Czech
or English; Slovak is also accepted. It will be recommended
for phase 2 that the competition design proposal be
prepared bilingually (cz+en or sk+en).

*In the event of any inconsistencies between the language
versions, the Czech version of the Competition Conditions
and documents shall prevail.*

3.3 Electronic tool

The competition will be published on the electronic tool (the
contracting authority's profile) through which all
communication between the participants and the
contracting authority will take place, including the
submission of the competition design proposal. Registration
in this electronic tool is required to participate in the
competition.

<https://www.tenderarena.cz>

3.4 Discussion of the conditions and launch of the competition

3.4.1 Jury

The conditions were approved by the jury after the
constitutive meeting.

3.4.2 Czech Chamber of Architects (CCA)

The CCA approved of the competition conditions.

3.4.2 Contracting authority

The intention of the competition was approved by the
Prague City Council by Resolution No. 2864 of 22.11.2021.

3.4.3 Competition launch

The competition is launched on the date of sending the
notice of the competition launch for publication in the
Tender Electronic Daily. This is the date on which the
deadline for submitting the request to participate begins.

4) COMPETITION BRIEF

4.1 Subject of the competition

The subject of the competition is a new administrative and
technical building of the ZZS as the main headquarters of the
Prague Emergency Medical Service. Its layout and
architectural design should respond to the complexity and
difficulty of the operation, but also to the comfort of users
who are exposed to excessively stressful situations during
their work. The focal point of the building is the Medical
Operations Centre (ZOS) - dispatching centre, where the ZOS
staff receive calls and deal with crisis situations. The ZOS is
complemented by other facilities such as an education and
training centre with facilities for training rescuers and the
public, servicing and cleaning of ambulances and other

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rescue equipment, or administrative facilities for the entire Prague Emergency Medical Service.

Estimated construction costs for the implementation are CZK 900 million without VAT. The competition will verify these estimated costs and will serve as an indicator for their possible update.

The requirements for the solution of the subject of the competition are defined in Annex P.01 of the Competition Brief and are set as recommended.

Competition brief in accordance with the principles of responsible public procurement:

- *limiting the conditions of participation to the minimum necessary, thus allowing SMEs to participate (principle of socially responsible procurement),*
- *promoting environmentally friendly solutions (principle of environmentally responsible procurement),*
- *the requirements set out in P.01 Competition Brief are recommended and the contracting authority thus encourages an innovative approach and solution to the subject of the competition (innovation principle).*

CPV codes:

71420000-8 Landscape architectural services

71200000-0 Architectural and related services

71300000-1 Engineering services

4.2 Purpose of the competition

The purpose of the competition is to select and award the most suitable design - the solution to the subject of the competition - that meets the requirements of the contracting authority contained in these Competition Conditions and the competition documents.

Following this competition, the contracting authority expects to negotiate with the participants whose competition design proposals have been evaluated in a negotiated procedure without prior publication pursuant to the provisions of Sections 143(2) and 65 of the Act (hereinafter referred to as the "NPWPP") for the award of a follow-on contract as described in these Competition Conditions.

The aim of the competition is to find a partner for a quality project - from the completion of the design to its successful implementation.

5) CONDITIONS OF PARTICIPATION

5.1 Participant

Participants can be natural or legal persons or their companies established by natural and/or legal persons.

The participant will be further negotiated with in the NPWPP according to how it defines itself in the competition and will also act as such in the eventual signing of the agreement for the subsequent contract.

Additional collaborators, authors or co-authors can be entered in PP.01. This is an opportunity to communicate who all contributed to the design, and this team composition will be used when publishing the results of the competition.

5.2 Conditions of participation in the competition

5.2.1 Basic qualification

Each participant must meet the basic qualification pursuant to Section 74 of the Act (detailed in Annex PP.02).

5.2.2 Professional qualification

Participants must meet professional qualification to the extent defined in Section 77(1) of the Act, i.e. they are

registered in the Commercial Register or other similar register if another legal regulation requires registration in such a register (does not apply to companies of natural or legal persons and to natural and legal persons established in a country where such registration is not required).

The participant must also have, according to the provisions of Section 77(2)(a) of the Act, authorization to conduct business to the extent appropriate to the subject of the competition, at least for design activities in construction (does not apply to persons practicing architecture as a liberal profession or to persons established in a country where such authorization is not required by law).

Participants in the competition must meet professional competence, i.e. be authorised persons under the Professional Practice Act, or be authorised architects and engineers under the law of the state of which they are citizens or in which they have their registered office.

5.3 Proof of fulfilment of the conditions for participation in the competition

5.3.1 Affidavit

The participant shall demonstrate the fulfilment of basic and professional qualification by a signed affidavit, the template declaration is form PP.02.

5.3.2 Proof of fulfilment of the conditions for participation in the competition for multiple natural persons in a company

If more than one natural person submits a competition design proposal jointly, each of these persons must individually satisfy the basic qualification criteria. Each of the natural persons demonstrates this by signing the relevant part of the affidavit according to template PP.02.

The professional qualification laid down for a natural person and the technical qualification shall be demonstrated jointly.

5.3.3 Proof of fulfilment of the conditions for participation in the competition for multiple legal persons in a company

If more than one legal person submits a competition design proposal jointly as a participant, each of these persons must individually meet the basic qualification and professional qualification laid down for a legal person. Legal persons shall demonstrate fulfilment of the basic qualification requirements pursuant to the provisions of Section 74(2) of the Act.

5.3.4 Proof of fulfilment of the conditions for participation in the competition through another person

The participant is entitled to demonstrate professional qualification and technical qualification through another person. However, this person will have to be the author or co-author of the competition design proposal.

5.3.5 Proof of fulfilment of the conditions for participation in the competition by a foreign participant

The foreign participant shall demonstrate fulfilment of the conditions for participation in the competition to the extent required by the law of the country of which it is a citizen or in which it has its registered office.

5.4 Consequences of not fulfilling the conditions for participation in the competition

If a participant fails to provide the required documents proving that it meets the conditions for participation in the competition, the contracting authority will invite it to clarify or supply the required documents via the electronic tool. If the participant fails to provide the requested documents by the deadline for completion or clarification, the contracting

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authority will exclude the participant from participation in the competition.

6) THE DEADLINES AND COURSE OF THE COMPETITION

6.1 Design submission

6.1.1 Method of the submission

The proposal is submitted electronically and physically (in paper form).

The electronic submission of the proposal shall be made by means of an electronic tool in the form of individual files.

Physical submission is made to the address of the competition organiser during office hours: Monday to Friday 10:00 to 17:00.

MOBA studio s.r.o., U Půjčovny 953/4, 110 00 Praha 1
+420 222 222 521

All parts of the competition design proposal will be in one package with the heading "BUILDING FOR THE PRAGUE EMERGENCY MEDICAL SERVICE ZZS".

6.1.2 Deadline Phase 1

The deadline for the submission of proposals in the first phase is **17. 2. 2023, 14:00**, when the time of receipt by the electronic tool and the physical presence of the proposal at the address of the competition organiser are decisive.

6.1.3 Deadline Phase 2

The deadline for the submission of proposals in the second phase is **19. 5. 2023, 14:00**, when the time of receipt by the electronic tool and the physical presence of the proposal at the address of the competition organiser are decisive.

6.1.4 Late or incorrect submission

If the competition design proposal or part thereof is not delivered within the deadline for submission of the competition design proposal or in the manner set out in these Competition Conditions, the contracting authority will not treat it as submitted, it will not be opened.

6.2 Proposal inspection

A basic review of competition design proposals for compliance with the mandatory requirements will be carried out by the reviewer immediately after the deadline for the submission of competition design proposals. The reviewer will mark the competition design proposals submitted in physical form with a number under which the competition design proposals will be further examined and evaluated by the jury. She will prepare a report on the review of the competition design proposals, which will be submitted to the jury. After review, the competition design proposals will be provided to the invited jury experts

6.3 Jury evaluation session

The exact date of the evaluation session will be determined during the competition.

6.4 Invitation to Phase 2

Based on the recommendation of the jury and the decision of the contracting authority, **6 anticipated participants will be invited to Phase 2 of the competition** and will receive an invitation with the specifications of the requirements for the completion of the design and specification of the Competition Conditions.

6.5 Exclusion of participants between Phase 1 and Phase 2 of the competition

Participants who do not proceed to Phase 2 will be formally excluded from the competition by the contracting authority. They will receive a notice of exclusion from the competition.

6.6 Protocol on the course of the competition

Minutes of all jury meetings will be taken by the secretary or another person authorized by the jury chairman and will be signed by all jury members who attended the meeting, and will form part of the competition protocol.

The protocol includes, in particular:

- a) the minutes of all jury meetings, including the results of all votes,
- b) the decision to exclude the competition design proposals and a list of all the competition design proposals assessed,
- c) the method of application and, where appropriate, the specification of the evaluation criteria,
- d) the evaluation of all competition design proposals,
- e) the prize allocation decision, including its justification,
- f) attendance lists from individual jury meetings.

7) TERMINATION OF THE COMPETITION

7.1 Notice of the selection of a competition design proposal

7.1.1 Decision on the selection of the best proposal

In selecting the most suitable competition design proposal, the contracting authority is bound by the opinion of the jury pursuant to Section 148(7) of the Act. The contracting authority shall decide on the selection of the competition design proposal within 50 days of the preparation of the competition report pursuant to Section 148(5) of the Act. The contracting authority may decide to re-evaluate competition design proposals for the reasons set out in Section 148(7) of the Act.

7.1.2 Notice of the result of the competition

The contracting authority shall send the notice of the selection of the most suitable competition design proposal to all participants in the competition immediately (within 10 days of the contracting authority's decision at the latest) via the electronic tool and publish it on the contracting authority's profile. The notice shall be accompanied by the competition report.

7.2 Access to competition design proposals

The 15-day period for making competition design proposals available starts on the date of publication of the notice of the selection in the electronic tool.

7.3 Termination of the competition

7.3.1 The competition is terminated on the date on which:

- a) the deadline for filing objections against the selection of the competition design proposal pursuant to Sections 241 to 244 of the Act expires for all participants, if no objections are filed;
- b) in the event of objections, the deadline for filing a petition for reviewing the contracting authority's actions with the Office for the Protection of Competition pursuant to Section 251(2) and (3) of the Act expires if no petition is filed;

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- c) in the event of a petition pursuant to Section 251(1) of the Act, the decision to discontinue the administrative proceedings or to reject the petition becomes final.

7.4 Cancellation of the competition

The contracting authority has the right to cancel the competition. In the event of cancellation of the competition without its subsequent re-announcement, the contracting authority is obliged to pay each of the participants that proves to have sufficiently developed or elaborated the competition design proposal before the cancellation of the competition, a reasonable compensation (which is considered to be a proportional share of up to the total amount of the prizes and sketch fees, i.e. a proportional amount of up to CZK 4,950,000). The amount of the proportional share will be decided by the contracting authority and the jury, but for one participant it will be a maximum of CZK 250,000.

7.5 Payment of prizes and reimbursement of expenses (sketch fees)

Prizes and sketch fees will be paid no later than 10 calendar days after the end of the competition pursuant to Section 149(3) of the Act. In the event of cancellation of the competition, the reimbursement is due 50 days from the date of cancellation.

7.6 Public exhibition of competition design proposals

The public exhibition of the competition design proposals will be launched within approximately three months of the announcement of the decision on the selection of the most suitable competition design proposal.

8) EVALUATION CRITERIA**8.1 Criteria for evaluating competition design**

The criteria according to which the competition design proposals will be evaluated are set out in no order of importance as follows:

- a) quality of urban and architectural design - comfort and flexibility of use, functionality of the ecological concept
- b) quality of the architectural design of the new house - functional and operational design, orientation, logical connections and user comfort
- c) the structural and technological solutions, taking into account investment and operating costs - the functionality of the energy concept

8.2 Evaluation of the competition design proposals by the jury

The jury will evaluate the competition design proposals based on the knowledge and experience of its members. Such an evaluation will therefore be a professional but subjective opinion of the jury. This method of evaluation is generally standard in competitions for competition design proposals, and by participating in the competition, participants agree to this method of evaluation.

9) PRIZES AND SKETCH FEES**9.1 Total amount for prizes and sketch fees**

The total amount for prizes and sketch fees is set at: **CZK 4,950,000.**

9.2 Prizes**9.2.1 First prize**

The first prize is set at CZK 2,000,000.

9.2.2 Second prize

The second price is set at CZK 1,250,000.

9.2.3 Third prize

The third price is set at CZK 950,000.

9.3 Sketch fees (reimbursement of expenses in the competition)

The total amount of CZK 750,000 will be distributed among all participants in Phase 2 of the competition who fulfill the Competition Conditions. The maximum sketch fee per participant is set at CZK 250,000.

The contracting authority will not award any honorable mentions.

9.4 Different distribution of prizes and sketch fees

Under the conditions set out in Section 12(2) of the Czech Chamber of Architects Competition Code, the jury may decide in exceptional cases to redistribute or not to award some of the prizes.

10) PROCUREMENT DOCUMENTS, SITE VISIT**10.1 Availability of Competition Conditions and documents**

The Competition Conditions and their annexes (competition documents) are published on the contracting authority's profile in the electronic tool from the date of publication of the competition launch notice

<https://tenderarena.cz/dodavatel/seznam-profilu-zadavately/detail/Z0001501>

10.2 Competition documents**10.2.1 Documents for the preparation of the competition design proposal**

- P.01. Competition brief (pdf)
- P.02. Map document (dwg)
- P.03. 3D model of buildings and terrain (dwg)
- P.04. Photo documentation (jpg)
- P.05. Orthophotomap (jpg)
- P.06. Balance sheets to fill in the basic indicators of the building (xls).
- P.07. Engineering-geological survey (pdf)
- P.08. Dendrological survey (pdf)
- P.09. Plot specification - survey and networks (dwg, pdf)
- P.010. Determination of radon index (pdf)
- P.011. Transmission corridors (dwg, xls)
- P.012. Connection to Vysočanská Street (pdf)
- P.013. Construction programme
- P.014. Draft contract **only in Czech** (docx)

10.2.2 Documents for the competition administration

- PP.01 Identification data – template (doc)
- PP.02 Affidavit – template (doc)
- PP.03 Unbinding price offer – template (xls) – will not be given to the jury

10.2.3 Use of competition documents

The participants undertake to use the documents only for the purpose of deciding whether to participate in the competition and for the preparation of the request to participate and the competition design proposal.

CCEA MOBA**10.3 Explanation of Competition Conditions (questions)****10.3.1 Submitting questions via the contracting authority profile / electronic tool**

Participants may submit (questions) requests for clarification of the Competition Conditions in writing via electronic tool Tenderarena.

10.3.2 Submitting questions by email

Alternatively, participants may submit requests for clarification of the Competition Conditions in writing to the e-mail address of the competition secretary (Igor Kovačević, ask@cceamoba.cz) with the subject "ZZS – QUESTION".

10.3.3 Deadline for submitting questions

Questions can be submitted until 31. 1. 2023.

10.3.4 Answering questions

The explanation (answer) will be published with the text of the question without identifying the questioner on the profile of the contracting authority in the form of additional information within seven working days of receipt of the request (question). The contracting authority may also provide an explanation of the Competition Conditions without a request.

10.4 Competition site visit

The competition site visit is scheduled between Phase 1 and Phase 2 of the competition and will be attended by participants who will be shortlisted to Phase 2 of the competition. Further information on the date, time and place of the meeting will be provided in the form of additional information.

11) SUBSEQUENT NEGOTIATION AND THE CONTRACT**11.1 Negotiated procedure without prior publication (NPWPP)**

In accordance with the provisions of Section 143(2) and Section 65 of the Act, the contracting authority will negotiate with all participants who receive a prize in the competition on the awarding of the follow-on contract to the extent described below.

Participants will be invited to submit a tender according to their ranking in the competition.

In the event that no agreement is reached with any of the invited participants, the negotiated procedure without prior publication will be terminated.

11.1.1 Submission of a tender by the highest ranked participant

The contracting authority will first invite the highest ranked participant to submit a tender and, if a contract is concluded with that participant, the negotiated procedure will be terminated.

11.1.2 Submission of a tender by the second highest ranked participant

In the event that the negotiations referred to in the preceding paragraph do not result in an agreement on the conclusion of a contract, the contracting authority shall invite the participant whose proposal is ranked second highest to submit a tender and, if a contract is concluded with that participant, the negotiated procedure shall be terminated.

11.1.3 Submission of a tender by the third highest ranked participant

In the event that the negotiations referred to in the preceding paragraph do not result in an agreement on the conclusion of a contract, the contracting authority shall invite the participant whose proposal is ranked third highest to submit a tender and, if a contract is concluded with that participant, the negotiated procedure shall be terminated.

11.2 Conditions for concluding a contract for the execution of a follow-on contract**11.2.1 Additional Technical qualification for Negotiated procedure without prior publication (NPWPP)**

In NPWPP a following technical qualification will need to be proved:

- at least 1 reference building which included the preparation of project documentation of all stages up to the stage of documentation for the construction of an office building, with its estimated investment costs amounting to at least CZK 300,000,000 without VAT.

11.2.2 Proof of fulfilment of the conditions for participation

A participant who is invited to conclude a contract on the basis of the results of the negotiated procedure without prior publication shall provide the contracting authority with the original or certified copies of documents proving that the conditions for participation in the competition set out in these Conditions have been met.

A participant who is not a citizen of the Czech Republic or does not have a registered office in the Czech Republic shall prove at the conclusion of the contract that he is a person authorised to carry out selected activities in construction pursuant to Section 7(1)(b) and Section 30a of the Act on the Exercise of the Profession, or shall prove that he is associated with another person authorised to carry out selected activities in construction in the Czech Republic.

11.3 Scope of the subsequent commission

Based on the results of the competition, the contracting authority intends to award a contract for the following basic service (FS) phases in the preparation of the project documentation in accordance with the new architect's service standards, i.e.:

FS 1 - Project Preparation; FS 2 - Construction Design - Refinement of the Competition Design; FS 3 - Design for Land-Use Permit; FS 4 - Design for Construction Permitting; FS 5 - Design for Construction Execution; FS 6 - Schedule of Works and Supplies; FS 7 - Author's Supervision

The schedule of design works will be set so that construction works will start in summer 2026.

The contract will also include the processing of above standard services and special professional services related to the execution of the public contract, e.g. procurement activities, cooperation with the contracting authority, cooperation with the contracting authority in the removal of defects and deficiencies and putting the construction into use. The necessary surveys and measurements will also be provided by the contractor, depending on the type and extent.

11.4 Estimated value of the subsequent commission

The fee for the performance of the follow-on contract in the above scope will be determined within the framework of the JVB. The estimated cost of the above design and engineering activities to be contracted under the negotiated procedure without publication, calculated in accordance with the

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UNIKA 2020 tariff and taking into account the 20% price increase in the event of a public tender, is CZK 80 million without VAT. The prize awarded in the competition will be included in FS 1 and FS 2.

12) ACCEPTANCE OF THE COMPETITION CONDITIONS

12.1 Copyright

12.1.1 Ensuring copyright protection of the competition design proposal in the participant-author relationship

The participant shall demonstrate that copyright protection of the competition design proposal has been secured during NPWPP.

12.1.2 Ensuring copyright protection of the competition design proposal in the participant-contracting authority relationship

The authors of the competition design proposals retain their copyright, may publish their competition design proposals after the end of the competition and may use them again in another case.

12.1.3 Reproduction and display of competition design proposals as part of the competition

By submitting their competition design proposals, the participants agree to the free reproduction and display of their competition design proposals as part of the promotion of the competition and its results.

12.1.4 Ownership of competition design proposals

The authors of these competition design proposals grant the contracting authority permission to use their copyrighted works for the purposes of this competition.

The use of the competition design proposals or parts thereof for purposes other than those specified in these Competition Conditions is subject to the express permission of the authors.

12.2 Clause on acceptance of the competition conditions

12.2.1 Confirmation by the contracting authority, the jury, its auxiliary bodies and invited jury experts

By participating in the competition, the contracting authority, competition secretary, reviewer of competition design proposals, jury members and invited jury experts confirm that they have read all the conditions of the competition and undertake to observe and honor these Conditions as a contract.

12.2.2 Confirmation by the participants

By submitting a request to participate, the participants agree to all the conditions of the competition and to the decisions of the jury made within and in accordance with them.

12.3 Resolving disputes

12.3.1 Objections

Participants may file objections to the contracting authority's procedures in the competition for design proposal pursuant to Part Thirteen of the Act.

12.3.2 Petition to initiate proceedings for reviewing the contracting authority's actions

The details of the petition to initiate proceedings for reviewing the contracting authority's actions and further actions of the complainant are governed by the provisions of Section 249 et seq. of the Act.

13) COMPETITION DESIGN PROPOSAL - PHASE 1

13.1 Requirements for the competition design

13.1.1 Binding requirements

The binding requirements are:

- a) **submission of all parts of** the competition design proposal listed below
- b) **timely and correct** submission;
- c) **anonymity of** the competition design

A competition design proposal that does not meet the mandatory requirements will be excluded from the evaluation by the jury and the contracting authority will subsequently exclude the participant who submitted the competition design proposal from the competition.

13.1.2 Recommended requirements

The requirements not mentioned in the previous section are set out as recommendations and failure to comply with them is not a reason for excluding the competition design proposal from evaluation and for excluding the participant who submitted the proposal from the competition.

13.2 Parts of the competition design proposal:

- a) Main presentation - "Panels",
- b) Detailed description - "Booklet",
- c) Identification – "Identification"
- d) Affidavit – "Affidavit"
- e) Unbinding price offer – "Price"

13.3 Main presentation - "Panels"

13.3.1 Arrangement

The presentation will be arranged on 2 B2-size panels in portrait format. A 3 x 3 cm space will be located on the panel in the bottom right corner for the number under which the competition design proposal will be known to the jury. At the bottom of the panel, the name of the competition "BUILDING FOR THE PRAGUE EMERGENCY MEDICAL SERVICE ZZS" will be stated.

13.3.2 Form of submission

Panels will be submitted physically and electronically - in paper form printed and taped to a lightweight board for exhibition purposes (foam board), in electronic form as JPG files with a resolution of at least 150 dpi (and longer side of at least 3500 pixels) using the electronic tool.

13.3.3 Recommended content of the main presentation panel 1

- a) broad situation in scale 1:1000 or 1:2000
- b) architectural situation of competition area and its surroundings – main drawing with landscape design and inserted ground floor plan, 1:500
- c) design annotation – short description, concept explanation
- d) axonometric view of the building and surrounding built-up area, 1:500

panel 2

- e) all floor plans, 1:500
- f) 2 sections, 1:500

13.3.4 Other content

Visualizations of any type are not required in Phase 1.

13.4 Detailed description - "Booklet"

13.4.1 Arrangement

The description will have the layout of an A4 portrait booklet.

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A 3 x 3 cm space will be located on the title page in the bottom right corner for the number under which the competition design proposal will be known to the jury. At the bottom of the title page, the name of the competition "BUILDING FOR THE PRAGUE EMERGENCY MEDICAL SERVICE ZZS" will be stated.

13.4.2 Form of submission

The **notebook will be submitted both physically and electronically** - printed and bound in 2, in electronic form in a single PDF file with a resolution of at least 150 dpi using the electronic tool.

13.4.3 Recommended content of the detailed description

- a) Title page
- b) annotation of the competition design proposal of approx. 500 characters including spaces,
- c) all floor plans with dimensions, 1:500
- d) 2 sections with dimensions, 1:500
- e) 4 elevations with dimensions, 1:500
- f) Description of the public space – urbanistic principles, greenery, landscaping and terrain changes, water treatment, chosen surface types and materials etc.
- g) Description of the transport solution given different usages (collision-free exit of emergency vehicles, operation of ambulances, supply, parking of employees and visitors)
- h) Description of the basic architectural and urbanistic solution
- i) Filled-in balance sheets – template issued as part of competition documentation

The detailed description of the proposal is not limited to the form of a text; it is recommended to supplement it with diagrams, sketches and other explanatory outputs, which will help the participant to best present the principles of his/her competition design proposal to the jury.

13.4.4 Other content

Visualizations of any type are not required in Phase 1.

13.5 Participant's identification – "Identification"

Filled-in template PP.01 (will not be given to the jury)

Identification will be submitted both electronically and in paper form.

Electronically as one pdf file via electronic tool, in paper form as part of the whole physical submission package.

13.6 Affidavit – "Affidavit"

Filled-in template PP.02 (will not be given to the jury) will be submitted only electronically as one pdf file via electronic tool.

13.7 Unbinding price offer – "Price"

Filled-in template PP.03 (will not be given to the jury) will be submitted only electronically as one xls file via electronic tool.

This price offer serves the contracting authority to have an idea about the prices – will inform the NPWPP.

13.8 Binding conditions of anonymity of the competition design proposal

Competition design proposals will be submitted to the jury anonymously. No part of the competition design proposal (except as expressly stated in these Competition Conditions) may contain the name, address or other graphic symbol of the participant that could lead to the identification of the participant by the jury.

14) COMPETITION DESIGN PROPOSAL - PHASE 2**14.1 Specification of requirements and details of the competition design proposal in Phase 2**

The requirements and recommendations for the competition design proposal will be specified in the invitation to participate in Phase 2 of the competition. Expected are 6 panels of B1 format, booklet and unbinding price offer. The detail should be in scale 1:200.

Phase 2 will also be anonymous, similarly to Phase 1.